## Meeting Minutes

**Date: 10 August 2018 Venue:** MCPS Community Centre

**Chair:** Michelle Hall (MiH)

**Minute Taker:** Leah Rheinberger (LR)

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| 1.Welcome – MiH  Opening Prayer – MiH |
| 2. **Attendees:**  Executive – Michelle Hall (MiH), Leah Rheinberger (LR), Michelle Pellicione (MP),  Office Bearers – Leonie Jones (LJ), Tina Stevens-Galipo (TSG), Marina Hayward (MaH), Kate Godwin-Johnston (KG),  General Members –Kylie Galipo (KG), Deborah Horton (DH)  Other attendees – Toni Kalat (TK), Nik Hofmeester (NH), Nicole Woodhouse (NW), Brooke Velterop, Lucy De Aguiar, Marie-Anne Davey, Louise McEntee, Megan Rank, Kelly Hulme  **Apologies:** Father Joe, Linda Corlett (LC), Vanessa Martins (VM), Rebecca Exham (RE), Alissa Fazio (AF), Helen Kruh (HK), |
| 3. Previous Minutes Accepted by: LJ Seconded by: KJ |

| **Ref** | **ISSUE** | | **DISCUSSION** | | | | | **ACTION** | | | | | **By Whom/When** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **4. Business Arising from previous minutes – Action Report** | | | | | | | | | | | | | |
| 4.1 | Action Report | |  | | | | |  | | | | |  |
| **5. Standing Items - Committee Reports** | | | | | | | | | | | | | |
| 5.1 | President | | * Thanks to the school and Parish for their efforts for the First Holy Communion * Thanks for Wellness Week initiative * CyberSafety talk next week is much anticipated * Reminder about good meeting protocol | | | | |  | | | | |  |
| 5.2 | Principal | | * Good to see a great turn out at the first day P&F Meeting * Holy Communion is going well, thanks to the Staff for their time and efforts * Assumption of Feast – whole school mass next Wednesday * Optus Oval – long bomb competition on Sunday – good luck * Tag – Mater Christi was second overall and are into the State Finals – well done! * Wellness Week next week * Positive feedback from Year 5 parents on Keeping Safe Curriculum. * We have no extended the Family Life Talks to include Year 5. In In October, next term, there will be a parent session followed by the student sessions a week later * Paul Litherland – presenting next week on Cyber Safety – for all parents and Years 5 & 6 students. * Catholic Day – August 20th – Pupil Free Day | | | | |  | | | | |  |
| 5.3 | Treasurer | | * Bank balance - $30,019.13 * Outgoing: Good Cup Café, Canteen, Afternoon on the Green * Incoming: Good Cup café | | | | |  | | | | |  |
| 5.4 | P&F Representative to the School Board | | * Master Plan – work in progressing | | | | |  | | | | |  |
| 5.5 | Class Representative Coordinator | | * Email were sent to class reps about:   + Good Cup café   + Afternoon on the Green volunteers   + P&F Friday meeting   + Year 5 camp fundraiser (Year 5 parents only) | | | | |  | | | | |  |
| 5.6 | Parish Representative | | * Plenary Council – plans are being developed to engage the community, information will be coming out in the next few weeks * Safe Guarding – workshop to be held at Mater Christi run by Andrea Musulin * Friday 7 Sept inaugural teenagers workshop – for parents of teenagers * Reconciliation workshop bookings are still open. * Commitment masses will be held on 15/09 and 16/09 | | | | |  | | | | |  |
| 5.7 | PFFWA Report | | * No meeting since the last P&F meeting * The name change has been agreed, still waiting for formal sign off. | | | | |  | | | | |  |
| 5.8 | Sunsmart Representative | | * Membership is valid until 2020 * Stocktake of sunscreen in preparation for spring * Shade competition – yes, please enter * Meet with TK re: Sunsmart Policy * New poster is coming * We could purchase a UV demonstrator kit that shows sun damage * Organise a slip/slop/slap person for the athletics carnivals | | | | | 1. Meet with TK re: Sunsmart Policy 2. Organise a slip/slop/slap person for the athletics carnivals | | | | | KGJ (11/09/18)  KGJ (11/09/18) |
| 5.9 | News & Info Coordinator | | * Vanessa Martin resigned her role * Kylie Galipo has offered to take on this role – thanks Kylie! * Role to work with Michelle Hall to ensure the P&F has some news in the weekly school newsletter | | | | |  | | | | |  |
| 5.10 | Food Coordinator | | * Nothing to report | | | | |  | | | | |  |
| 5.11 | Community Appreciation Officer | | * Nothing to report | | | | |  | | | | |  |
| **6. Correspondence** | | | | | | | | | | | | | |
| 6.1 | Cancer Council letter | | * Handed letter and information to Kate Godwin, and Healthy Eating newsletter to TK | | | | |  | | | | |  |
| **7.0 General Business** | | | | | | | | | | | | | |
| 7.1 | Father’s Day Breakfast – update | | * Food is organised * Need volunteers for the roster, especially with clean up | | | | | |  | | | |  |
| 7.2 | Afternoon on the Green – update | | * Activities are booked * Many Dads have volunteered for the dunk tank * Photography competition was the teachers preferred option | | | | | |  | | | |  |
| 7.3 | Fathering Project - update | | * Beer and Pizza Dad’s catch up will be on 29th August * Will be advertised in the school newsletter and sent home with students * P&F approve pay payment for Beer and Pizza | | | | | |  | | | |  |
| 7.4 | Charity/Goodwill initiatives | | * Sleeping Bag drive well underway * NSW Farmers drought – suggestion for end of term Gold coin donation free dress day to raise money for the farmers? * The school is happy to match money raised by the children * They need supplies – bottled water, VISA vouchers * Donation tins in the shape of a hay bale to help fund hay runs – may be a good idea at Father’s Day Breakfast | | | | | |  | | | |  |
| **8.0 Other Business** | | | | | | | | | | | | | |
| 8.1 | P&F Constitution | | * Key proposed changes to the constitution were briefly discussed, it will be sent to the school community for review. A vote will be held at the next P&F meeting | | | | | |  | | | |  |
| 8.2 | Nature Play Ground | | * Kelly H raised the idea of a nature play area at school * TK – the school is looking at options to build a nature play type area as well as improving the school playground areas via the Master Plan * The school will keep parents informed and ask for volunteers where required | | | | | |  | | | |  |
| 8.3 | Sports Goals | | * Megan R - Can the school get portable goals (soccer, rugby AFL) * TK – looking at portable goals, the council has $25K to develop a plan for the oval and they will ask for community comment later this year – Nov? * Council plan will be finished by Sept 2010 * The skipping ropes have been a big hit with the children | | | | | |  | | | |  |
| 8.4 | Entertainment Book | | * Sales are going well | | | | | |  | | | |  |
| 8.5 | Students with Disabilities | | * Marie- Anne D - At the Lightening Carnival – some students were not engaged in the activities, perhaps due to disabilities or health conditions * Suggestion to make these events (and other school sporting events) inclusive of students of all abilities * Mr Donnelly is on board with the idea, and will present the opportunity to modify a game for the lightening carnival next year to the regional RE teachers | | | | | |  | | | |  |
| CLOSE: 11.50 | | | | | | | | | | | | | |
| **NEXT MEETING**: 11 September 2018 | | | | LOCATION: MCCPS Staff Room | | **CHAIR:** Michelle Hall | | | | | **OPENING PRAYER:** TBA | | |
| **Meeting Schedule:** | | | | | | | | | | | | | |
| ~~13 February 2018 (T1)~~ | | ~~13 March 2018 (T1)~~ | | | ~~10 April 2018 (T1)~~ | | ~~8 May 2018 (T2)~~ | | | ~~12 June 2018 (T2)~~ | | ~~24 July 2018 (T3)~~ | |
| ~~10 August 2018 (T3) (10.30am Friday)~~ | | 11 September 2018 (T3) | | | 16 October 2018 (T4) | | AGM - 21 November 2018 (T4) | | |  | |  | |